



Domestic Violence and Firearms Quick Reference Checklist for Law Enforcement Officers

- ❑ When responding to domestic violence related calls assess risk with the victim.
- ❑ Determine the presence of, or access to firearms, by all involved parties while at the scene of any domestic violence dispute.
- ❑ Include all information regarding firearms in the police report.
- ❑ When serving an Order of Protection with remedy 14.5, ask for firearms to be turned over at that time.
- ❑ If a respondent on an Order of Protection claims to have given any or all of their firearms to a 3rd party, ask for proof of transfer and inquire if the party receiving the firearms has a valid FOID card.
- ❑ Confiscate the FOID card if the person is still in possession of an invalid FOID card.
- ❑ Determine and follow department policy for accepting weapons that are required to be turned over to law enforcement.
- ❑ When conducting 3rd party transfers occurring at the law enforcement department, complete a thorough criminal background check on each person who wishes to obtain possession of a firearm in the department's custody and warn the person taking possession of the firearms of the penalties of allowing the individual transferring the firearms to use or possess them.
- ❑ Develop and follow policy when returning firearms to the respondent from safekeeping.
- ❑ Always notify the victim that firearms have been returned to the defendant/respondent.

To return invalid cards or for questions contact:

Illinois State Police
Firearms Information and Resources Bureau
801 South 7th Street, Suite 400 M
P.O. Box 19461
Springfield, IL 62794-9461

**For detailed information please refer to the
*Domestic Violence and Firearms: A Guide for Law Enforcement Officers***